

A LOGICAL APPROACH IN MOVING YOUR ORGANISATION FORWARD

The Institute of Logistics and Supply Chain Management offers an industry-specialised articulation path, empowering your team to reach their full potential.



INSTITUTE OF LOGISTICS™
and Supply Chain Management

Trusted · Recognised · Convenient

Powered by



AVOID THE DETOURS

A vital contributor to the success and profitability of many organisations, from farming, to manufacturing, to mining has been Logistics and Supply Chain Management skills and services. Grow your organisation from the inside by positioning your service with the competitive advantage of having skilled and passionate employees. Your employees need to stay abreast of new developments in order to stay on the industry's professional path as defined by international standards. Similarly, programmes need to offer you solutions that are based on current practices and industry challenges, and should be supported by recognised accreditation bodies.

PARTNER WITH THE RIGHT INSTITUTE TO AVOID THE DETOURS



Your partners in moving your team in the right direction

The Institute of Logistics and Supply Chain Management establishes partnerships to set a new calibre of services offered which specialise in education and training pathways, and developing leaders in the industry.

Our programmes seek to offer:

>> **INDUSTRY SUPPORT**

Create a body of knowledge for the collective benefit of all stakeholders in the industry.

>> **PERSONAL GROWTH**

For students to gain knowledge, skills and competencies, regardless of their current level of expertise.

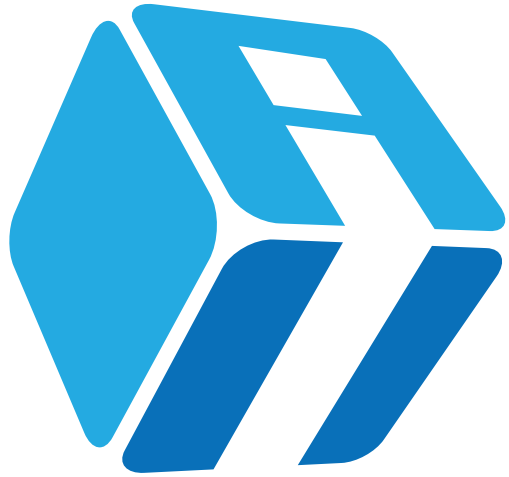
>> **GLOBAL RECOGNITION**

Programmes are directly aligned with international curricula.

>> **CORPORATE CONVENIENCE**

Programmes are available either as full qualifications, skills programmes or short learning programmes.

THE SPECIALIST ARTICULATION PATHWAY



INSTITUTE OF LOGISTICS™
and Supply Chain Management

Bachelor of Business Administration in Logistics and
Supply Chain Management (NQF Level 7)

Diploma in Logistics and Supply Chain Management
(NQF Level 6)

Higher Certificate in Logistics Management
(NQF Level 5)

Uniprep™ Foundation programme in Logistics and Supply Chain Management

Freight Handling (NQF Level 3) and Road Transport (NQF Level 3)

Wholesale and Retail Operations (NQF Level 2) and Distribution (NQF Level 2)

SAQA ID: 49280

Accredited by the W&R SETA

NQF Level 2

**This programme can be presented as a full qualification, skills programme or short learning programme.*

**Specialist articulation path presented by the Open Learning Group.*

Occupationally-directed solution

The development of skills in the Wholesale and Retail industry has been identified as a priority by the Government's national strategy (NSDR III). Skills in this industry are scarce and critical. Individuals receive training through our learnership model. If your organisation pays skills levies to any of the SETAs, you may apply for funding through your Workplace Skills Plans.

**OLG offers advice and support in the compilation of Workplace Skills Plans as an added service.*

Purpose of the programme

Employees will gain skills, such as the following:

- How to increase efficiency in the supply chain;
- Organisational and promotional strategy;
- Moving, packing and maintaining stock in the distribution warehouse;
- Marking and maintaining merchandising displays and layout;
- Maintaining safety and housekeeping standards;
- Picking stock in a distribution warehouse;
- Processing payment at a Point of Sale (POS);
- Call centre operations within a commercial environment;
- Verbal and written communication skills; and
- Mathematical principles and situations.

Modules included in the programme:

- Maintain and adapt oral/signed communication;
- Write or present for a defined context;
- Count stock for stock take;
- Mark merchandise and maintain displays;
- Dispatch stock;
- Uplift stock for return; and
- Record transactions.

**Amongst other modules, the above offers a summary.*

Benefits

The qualifying learner will be equipped to excel in the wholesale and retail operations environment and will have experience in working in teams, will have learnt how to use technology, how to communicate effectively, how to solve problems, and how to utilise related systems in his/her field of work.

Admission requirements

Prospective learners should be competent in Communication at NQF Level 1 or equivalent, and Mathematical Literacy at NQF Level 1 or equivalent.

Mode of delivery

Presented via a blended learning mode of delivery, providing flexibility for the full-time employed individual.

**Alignment of skills programmes with W&R SETA skills matrix pending.*

SAQA ID: 58206

Accredited by the W&R SETA

NQF Level 2

**This programme can be presented as a full qualification, skills programme or short learning programme.*

**Specialist articulation path presented by the Open Learning Group.*

Occupationally-directed solution

The development of skills in the Wholesale and Retail industry has been identified as a priority by the Government's national strategy (NSDR III). Skills in this industry are scarce and critical. Individuals receive training through our learnership model. If your organisation pays skills levies to any of the SETAs, you may apply for funding through your Workplace Skills Plans.

**OLG offers advice and support in the compilation of Workplace Skills Plans as an added service.*

Purpose of the programme

Employees will gain skills such as the following:

- Moving, packing and maintaining stock in the distribution warehouse;
- Marking and maintaining merchandising displays and layout;
- Safety and housekeeping standards;
- Picking stock in a distribution warehouse;
- Transactions and procedures at a Point of Sale (POS);
- Call centre operations within a commercial environment;
- Verbal and written communication skills; and
- Mathematical principles and situations.

Modules included in the programme:

- Maintain and adapt oral/signed communication;
- Write or present for a defined context;
- Apply in-bound Contact Centre Operations within a commercial environment;
- Complete basic business calculations;
- Maintain a safe and secure wholesale and retail environment; and
- Record transactions.

**Amongst other modules, the above offers a summary.*

Benefits

The qualifying learner will be equipped to excel in the wholesale and retail distributions environment and will have experience in working in teams, will have learnt how to use technology, how to communicate effectively, how to solve problems and how to utilise related systems in his/her field of work.

Admission requirements

Prospective learners must be competent in Communication at NQF Level 2 or equivalent, and Mathematical Literacy at NQF Level 2 or equivalent.

Mode of delivery

Presented via a blended learning mode of delivery, providing flexibility for the full-time employed individual.

**Alignment of skills programmes with W&R SETA skills matrix pending.*

SAQA ID: 57831

Accredited by the Transport Education and Training Authority (TETA)

NQF Level 3

**This programme can be presented as a full qualification, skills programme or short learning programme.*

**Specialist articulation path presented by the Open Learning Group.*

Occupationally-directed solution

The development of skills in the Freight Handling industry forms part of the scarce skills identified by the Government's national strategy (NSDR III). The Department of Labour has outlined the Logistics, Freight, Transport and related industries as areas in which skills shortages exist. The safe handling of freight is dependent on the compliance with the relevant procedures and application of the necessary skills to their operations.

Purpose of the programme

To equip the individual with skills required for the safe handling of freight such as:

- an integrated and theoretical grounding in freight handling;
- the ability to work effectively with others;
- the maintenance and enhancement of the level of service expected by customers;
- an awareness and understanding of key business principles; and
- using required principles to enable transformation, transferability, economic growth and social development in the freight handling industry.

Modules included in the programme:

- Basic freight logistics principles – learn to select the best business solution;
- Customer satisfaction and competitiveness – practice for professional service;
- Managing administrative records – manage and control confidential information;
- Managing self-development – minimise digression and obstacles; and
- Receiving and dispatching freight – ensure client confidentiality in moving freight.

**Amongst other modules, the above offers a summary.*

Benefits

The qualifying learner will obtain the relevant underpinning knowledge of freight operations in order to apply this to all assigned functions. These core components of learning include knowledge of freight handling and an awareness and understanding of key business principles that lead to transformation, transferability, economic growth and social development in the freight handling industry.

Admission requirements

Prospective learners must be competent in Communication at NQF Level 2 or equivalent, and Mathematical Literacy at NQF Level 2 or equivalent.

Mode of delivery

Presented via a blended learning mode of delivery, offering limited face-to-face delivery combined with the open distance learning methodology providing flexibility for the full-time employed individual.

**Accreditation/alignment of skills programmes with TETA skills matrix pending.*

NATIONAL CERTIFICATE: ROAD TRANSPORT

SAQA ID: 48437

Accredited by the Transport Education and Training Authority (TETA)

NQF Level 3

**This programme can be presented as a full qualification, skills programme or short learning programme.*

**Specialist articulation path presented by the Open Learning Group.*

Occupationally-directed solution

The development of skills in the Road Transport industry forms part of the scarce skills identified by the Government's national strategy (NSDR III) to develop and increase formal training and capacity building. The Department of Labour has outlined the Logistics, Freight, Transport and related industries as areas with skills shortages. Road Transport is dependent on knowledgeable handling of transport logistics, routing and scheduling, basic principles of road transport management and occupational health, safety and environmental protection.

Purpose of the programme

This programme is developed around specific needs expressed by the Road Transport industry of South Africa. It equips the individual with knowledge in:

- road transport operations;
- transport logistics;
- basic principles of road transport management; and
- occupational health, safety and environmental protection.

Modules included in the programme:

- Ensuring compliance with routing and scheduling – key for effective activity and analysis of route data;
- Supervising employees – plan, lead and organise resources effectively;
- Obtaining transport operational information – interpret information and make recommendations to team efficiently;
- Accommodating audience and context needs in oral communication – interact successfully, identify and manage manipulative language effectively;
- Operating within a logistics environment – define a logistics system, manage it and operate effectively in a warehouse/order-processing/distribution environment; and
- Conducting costing and budgeting – identify types of cost and cost centres and keep records effectively.

**Amongst other modules, the above offers a summary.*

Benefits

The qualifying learner will obtain the relevant underpinning knowledge of road transport operations and apply this to all assigned functions. These core components of learning include knowledge of transport logistics, routing and scheduling, basic principles of road transport management and occupational health, safety and environmental protection that is applied in operating successfully in a road transport logistics environment.

Admission requirements

Prospective learners should be in possession of Mathematics/Numeracy and Language/Communication skills at NQF Level 2 or the equivalent.

Mode of delivery

Presented via a blended learning mode of delivery, offering limited face-to-face delivery combined with the open distance learning methodology providing flexibility for the full-time employed individual.

**Accreditation/alignment of skills programmes with TETA skills matrix pending.*

**This foundation programme forms the bridge towards Higher Education level.*

**Specialist articulation path presented by the Open Learning Group.*

Purpose of the programme

Uniprep™ provides a sound academic and skills foundation in preparation for higher education studies. The programme develops academic, personal and social skills essential for success with higher education studies. Upon successful completion of the programme, a prospective student may apply for admission to either the OLG Higher Certificate in Logistics Management, OLG Diploma in Logistics and Supply Chain Management, or the Bachelor of Business Administration (BBA) in Logistics and Supply Chain Management, on condition that the minimum requirements have been met.

Programme information

The programme consists of academic development modules as well as academic modules that can be credited towards the diploma or degree. All textbooks, study guides, contact classes and e-learning support are included. The programme duration is one year after which students may apply for admission onto Higher Education level.

Modules include:

- Fundamental English for Academic Purposes;
- Business Communication;
- Numeracy for Further and Higher Education Studies;
- Academic and Student Development;
- Computer and Digital Literacy;
- Logistics Management 1; and
- Supply Chain Management 1.

Admission requirements:

- A South African National Senior Certificate, or equivalent.
- A pass in English, with a minimum of 40%.

Mode of delivery

Presented via a blended learning mode of delivery, offering limited face-to-face delivery combined with the open distance learning methodology providing flexibility for the full-time employed individual.

SAQA ID: 71773

Accredited by the Council on Higher Education

NQF Level 5

**This programme can be presented as a full qualification and short learning programme.*

**Specialist articulation path presented by the Open Learning Group.*

Occupationally-directed solution

Delivering on time to your customers and planning, implementing and controlling effective dispatching and storage of goods and services are key factors in the micro- and macro-economic environments of logistics and supply chain management. Listed as an area of prioritised skills development by the Government's national Strategy (NSDR III), this industry is reliant on well-developed logisticians.

Purpose of the programme

To equip the individual with wide-ranging intellectual competencies and industry related skills including:

- Practical skills;
- Knowledge of general management principles;
- Knowledge of logistics management principles;
- Practical decision-making skills;
- Critical situation analysis skills;
- Investigative skills; and
- Skills geared for gathering and interpreting information.

Modules included in the programme:

- Business Communication;
- Computer and Digital Literacy;
- Business Management;
- Transport Economics;
- Financial Management; and
- Supply Chain Management/Purchasing Management/Marketing Management.

**Amongst other modules, the above offers a summary.*

Benefits

The qualifying student will develop an understanding of the logisticians' role as part of the managerial function and will understand the scope of procedures and techniques available to the logisticians to finding effective solutions to problems experienced in his/her occupation.

Admission requirements

Prospective students must be competent at NQF Level 4 or equivalent. Applications for Recognition of Prior Learning (RPL) will be considered.

Mode of delivery

Presented via a blended learning mode of delivery, offering limited face-to-face delivery combined with the open distance learning methodology providing flexibility for the full-time employed individual.

SAQA ID: 85028

Accredited by the Council on Higher Education

NQF Level 6

**This programme can be presented as a full qualification and short learning programme.*

**Specialist articulation path presented by the Open Learning Group.*

Occupationally-directed solution:

Practical, timeous decision-making forms part of the daily duties of individuals within logistics and supply chain related industries. Analysing relevant information and producing innovative responses are all part of the daily responsibilities of a logistician. Listed as an area of prioritised skills development by the Government's national Strategy (NSDR III), this industry is reliant on well-skilled logisticians and practitioners.

Purpose of the programme:

To develop graduates and practitioners who will have a wide range of professional, vocational and industry-specific intellectual competencies. To equip them with the required knowledge and practical skills to enable them to critically analyse, interpret and understand logistics and supply chain management principles, processes and procedures. By means of work-integrated learning, students will gain substantial work-related experience and will be afforded the opportunity to apply knowledge and skills in the workplace context.

Modules included in the programme:

- Business Management, Economics 1 (fundamentals);
- Logistics Business Communication 1, Logistics Management 1, Transport Economics 1, Supply Chain Management 1 (core);
- Business Management 2, Business Information Systems (fundamentals);
- Logistics Management 2, Transport Economics 2, Work Integrated Learning 1 (core);
- Marketing Management 2, Procurement Management (electives);
- Financial Management 2 (fundamentals);
- Logistics Management Systems, Logistics Management 3, Supply Chain Management 2, Work Integrated Learning 2 (core); and
- Procurement Management, Marketing Management 2 (electives).

Benefits

The qualifying student will learn to:

- effectively source relevant information, evaluate, select and analyse appropriate information, and effectively communicate and disseminate this information;
- apply detailed logistics and supply chain knowledge, concepts, principles and theories in context;
- apply sound financial management principles;
- confidently utilise quantitative approaches in decision-making; and
- fulfil the functions and roles that a logistics and supply chain manager is normally called upon to do as part of his/her daily duties.

Admission requirements

Prospective students must be competent at NQF Level 5 or equivalent. Applications for Recognition of Prior Learning (RPL) will be considered.

Mode of delivery

Presented via a blended learning mode of delivery, offering limited face-to-face delivery combined with the open distance learning methodology providing flexibility for the full-time employed individual.

SAQA ID: 91114

Accredited by the Council on Higher Education

NQF Level 7

**This programme can be presented as a full qualification and short learning programme.*

**Specialist articulation path presented by the Open Learning Group.*

Occupationally-directed solution

The Construction, Distribution and Production sectors need supply and distribution managers; the Events, Hospitality, Retail and Service sectors need transport services managers; the Air and Marine transport sectors need Marine Transport professionals; and the Purchasing, Supply, Transport and Dispatch Administration sectors are in need of logistics administrators. The Department of Labour and the National Scarce Skills list have identified skills relating to the management and administration of purchasing, supply, transport, dispatch and distribution as scarce and critical skills. The development of mid- to senior level managers and administrators in the larger logistics and supply chain industry requires special training focus. The BBA focusses on that requirement enabling graduates to receive recognition globally, to operate proficiently within this increasingly globalised industry, and to make a difference to their organisations.

Purpose of the programme

The programme is designed to produce graduates and practitioners who can streamline the supply chain and reduce costs associated with transporting, warehousing and overall increased efficiency of the logistics function. Knowledge development in areas such as economics, statistics, financial management, business research and project management forms part of the qualification. The programme will enable successful students to:

- conduct themselves professionally, using appropriate occupational manner and vocabulary;
- provide theory-driven arguments in making managerial decisions;
- analyse information critically and to conduct research professionally; and
- produce well-formed arguments and innovative responses, specific to the logistics and supply chain industry.

**The programme must be completed within a minimum of three years and a maximum of five years with the option of re-registering for outstanding modules in the fifth year.*

Content and modules:

- **Business Management:** learn to manage activities for long-term profitability and organisational growth.
- **Economics:** understand micro- and macro-economics theory; its impact on global economic frameworks.
- **Business Statistics:** apply statistics in analysing business data and develop statistical decision-making skills.
- **Logistics Management:** use information systems for global logistics and understand the role of risk.
- **Supply Chain Management:** improve business; using performance measurement, financial analysis; reverse flow; drivers, metrics, forecasting and information technology for strategic management.
- **Procurement Management:** critically analyse and apply principles of procurement management.
- **Transport Economics:** understand strategic analytical tools and information systems for planning, modelling and controlling of transport systems.
- **Marketing Management:** understand it on a global scale, identify service markets, develop strategies.
- **Business Research:** understand the basic principles and methodologies of scientific research.
- **Financial Management:** apply cost and management accounting and financial management principles.
- **Project Management:** understand concepts, principles and techniques to manage multiple projects.
- **Research and Systems:** develop theoretical underpinnings to conduct basic academic research and to report on the research using business systems and quantitative analysis as decision-making tools.

Admission requirements

Prospective students must be competent at NQF Level 6 or equivalent. Applications for Recognition of Prior Learning (RPL) will be considered.

Mode of delivery

Presented via a blended learning mode of delivery, offering limited face-to-face delivery combined with the open distance learning methodology providing flexibility for the full-time employed individual.



Employers who invest in education and training solutions that are developed from solid research, contributes to both their employees' future and the level of professionalism in the community.

The **ILSCM** takes pride in ensuring excellent quality which is governed by processes anchored in OLG since its inception 16 years ago. The quality control measures are:

- **an academic board** that oversees academic quality supported by various specialised academic sub-committees and technical advisory committee.
- **a research arm** to ensure knowledge of trends and needs are gained, ensuring our services and programmes remains relevant and competitive.
- **an advisory committee** represented by academic and leading industry practitioners ensuring pro-active management of developments and changing training needs in the industry.

The **ILSCM** receives professional logistics and administrative support from OLG Solutions. Innovative, customisable systems and a supportive infrastructure assist institutions with student acquisitions, recruitment, enrolment, dispatch and distribution of material, assessments, student support and graduations.

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The Institute of Logistics and Supply Chain Management (ILSCM) is a division of the Open Learning Group, provider of education solutions since 1997 and part of the Open Learning Holdings (OLH) structure. Subsidiaries within OLH include education services and solutions providers such as the Business School of Excellence (Pty) Ltd; Masithuthuke Consulting Services (Pty) Ltd; Credo Books (Pty) Ltd; The Training Room Online (Pty) Ltd and Principal Software (Pty) Ltd. The **collective best practices, accreditation and experience** delivered via OLG and OLH is of large benefit to students and clients using the ILSCM as their development pathway.